	COLUMN 1		COLUMN 2		COLUMN 3		COLUMN 4
(1) (2) (3)	Topic (one sentence description of the decision being sought) Who will take decision Give date or period within which decision is to be taken	(5) (6)	Principal Groups/Organisations to be consulted before decision is made Method of consultation (external only [if applicable])	(8)	Name of person(s) to whom representations can be made (e-mail/telephone) When should they be made by (closing date)	` ,	submitted to Cabinet/Cabinet Member in respect of the decision Is this information unrestricted or exempt?
(4)	Directorate contact (include e-mail and telephone)					(11)	Date first entered in Notice
KE,	Y 57/18/19	(5)	Not applicable.	' '	Rebecca Champion - 304 872395;	(9)	Cabinet report
(1)	To seek agreement for the disposal of the Council's leasehold interest in Flat 35 and Garage 74, The Gateway, Marine Parade, Dover	(6)	Not applicable.	1	ecca.champion@dover.gov	(10)) Restricted) 1 February 2019
(2)	Decision taken by Portfolio Holder for Property Management and Environmental Health						
(3)	1 March 2019						
	Rebecca Champion - 01304 872395; ecca.champion@dover.gov.uk						

Brief Details of Item:

(Please provide information about the contents of this item and the reason for decision.)

Dover District Council sold its freehold interest in The Gateway flats to the Gateway Residents on 30 January 2009. On 16 October 1985 the Council resolved that all future vacant flats at The Gateway were to be offered for sale on the open market.

35 The Gateway and Garage 74 The Gateway became vacant in September. Following a marketing exercise, an offer has been received, and the Portfolio Holder is requested to make a decision between meetings in order to secure the sale.

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

None – but in order to ensure that the sale does not fall through, a timely decision is required.